

INITIAL INDIVIDUAL INTERVIEW AND EVALUATION

Program : Saving Groups		Action start date:				
Action: Advice on entrepreneurship		Participant Start date:				
Expedient Number:		Participant's end date:				
<input type="checkbox"/> DNI	<input type="checkbox"/> NIE	<input type="checkbox"/> PASS	<input type="checkbox"/> DONO	<input type="checkbox"/> CV	<input type="checkbox"/> NF. LAB.	<input type="checkbox"/> OTHERS:

1. Personal Information

Name and surname	
Date of Birth	
Country	

1.1 Legal and laboral Situation

DNI:	NIE:	Passport:	
Nationality		1	2
1. In the process of			
2. Tourist Permission			
3. Student Permission			
4. Reagrupament Permission			
5. Work and residence Permission (6 months)			
6. Work and residence Permission (First Renovation)			
7. Work and residence Permission (Second Renovation)			
8. Work and residence Permission (Permanent)			
9. Comunitary Residence			
10. Resident in exceptional situations(refugie)			

1.2 Civil Status

1. Single		4. Separated	
2. Married		5. Divorced	
3. Widow		6. Single Parent Family	

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1.3 Stay in Spain

From :	Years: A. 0-3 <input type="checkbox"/> B. 3-5 <input type="checkbox"/> C. 5-10 <input type="checkbox"/> D. + 10 <input type="checkbox"/>				
Why you decide to come to Spain	1. Economic		2. Familiar		3. Refugee
Other reasons	4.				

1.4 Laboral Situation

1. Enrolled in SOC DONO / Employment improvement		5. Domestic Service	
Date:		6. Self - Employment	
2. Inactive Situation		7. Employment without an employment contract	
3. Submerged economy		8. Employment with an employment contract	

1.5 Different Socioeconomic situations

1. Discapacity + 33%		Technical Opinion of the evaluation
2. Permanent Disability Pension		Tribunal Sentence
3. Risk of Social Exclusion		Certificate of social services
4. Guarantee Citizenship Income		Certificate of social services
5. Domestic and / or gender violence		Certificate of social services
6. Unemployment Benefits		Subsidy Letter
7. + 45 Years without family responsibilities		Subsidy Letter
8. + 45 años with family responsibilities		Subsidy Letter
9. PREPARA		Subsidy Letter
10. RAI		Subsidy Letter
11. + 55 años		Subsidy Letter

2. Education

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1. Level of Studies

1. Without estudios	6. *Job Training: Auxiliar (FPI, CFGM)
2. Primary (0-12 years)	7. *Job Training: Technician (FPPII, CFGS)
3. High School (12-16 years)	8.*University Studies: Grade
4. *Training and insertion Program (PFI Spanish)	9.*University Studies: Postgraduate / Master
5. Bachelor's Degree	10.*University Studies: Doctorate Degree

11. Professional Certificate:

2.1.1 *Specialization/ Subjects or Credits most remarkable

¿Are they homologated? 1. YES 2. NO

2.1.2 Complementary Education : 1. Occupational 2. Continue 3. Private

3. Computing and social networks: (Level 1-Basic 2-Medium 3-High)

- | | |
|---------------|------------|
| 1. Email | 5 Facebook |
| 2. Word | 6 Twitter |
| 3. Excel | 7 Skype |
| 4 Power Point | 8 Whatsapp |

Comentarios:

2.1.4 Languages (Level 1-Basic 2-Medium 3-High)

Language Reading Writing Speaking

- 1 Catalan
- 2 Spanish
- 3 English
- 4 French
- 5 Others

2.1.5 Licenses and professional permissions :

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<p>2.1.6 Education on Entrepreneurship : (Level 1-Basic 2-Medium 3-High)</p> <p style="text-align: right; margin-right: 20px;">Basic Medium High</p> <p>Entrepreneurship Canvas Business plan Marketing / communication Accounting / taxation Legal forms</p>
<p>2.1.7 Basic Competences that can be improve:</p> <p>1 Language:</p> <p>2 Computing:</p> <p>Other (Explain):</p>
<p>2.1.8 Technical Competences / Professional competences that can be improve</p> <p>1 Indispensable:</p> <p>2 Complementary:</p>

4. Work Experience

Country of Origin: YES / NO in the company : Task Performed:	In Spain: YES / NO	Other Country: YES/ NO Job Productive sector :
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6. SOCIOECONOMIC SITUATION

1. Personal incomes

1. 0€		2. Till 499€		3. 500-999€		4. 1000-1499€		5. 1500-1999€		6. 2000-2499€	
Origin of personal income / professional:											

6.2 Income of the family unit

1. 0€		2. Till 499€		3. 500-999€		4. 1000-1499€		5. 1500-1999€		6. 2000-2499€	
Origin of personal income / professional:											

6.3 Ability to cover expenses at the end of the month (Couple/father/mother/sons...)

1. Great difficulties		4. Easy	
2. Some difficulties		5. Savings	
3. Enough	Observation:		

4. What is your Monthly Income Needed for Your Family each Month

1. 499 €		2. 500-999€		3. 1000-1499€		4. 1500-1999€		5. 2000-2499€	
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5. Past / Current Debts with :

	Yes	No	Quantity in €	¿Solved?	Observations
Phone Company					
Services provider					
Rental Owner					
Bank / List of bank ban					

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Family Budget

Fixed amount allocated for family budget (in case the user knows it, it will not be necessary to complete family budget):

CONCEPT	MONTHLY EXPENSES	EXPLICATION
Rent / Mortgage		
Provider services		
Telephone		
Food		
Education		
Transport		
Insurance / pension plans		
Personal Loans		
Doctors/ Services		
Community Incomes/ Taxes		
Maintenance Son/ Children		
Others:		
TOTAL		

Observations:

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7. BASIC INITIAL ANALYSIS PROJECT/ BUSINESS

1. Business Idea

1. It is only an Idea	
2. Business Plan Started	
3. Business plan that needs to become better	
4. Have a business plan but need financing	

7.2 productive Sector

1. Commerce		2. Services		3. Hostel Business	
4. Handcrafts		5. Production		6. Farming	

7.3 Project Description

7.4 Customers / Sales Channels

7.5 Initial process of SWOT

Environment/Market (external)	Opportunities	Threat
Person (internal)	Stronghold	Weakness

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Comments:	
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7.6 Analysis of the market. Did you identify customers' competition and or suppliers?
Include if you have market portfolio and monthly billing

7.7 Sales Did you identify sales channels, prices strategies, transport and distribution?