



### Section I: Infrastructure

Please complete the information on your **personnel** and **offices**. Cells shaded in **grey** a

\* Other points of service might include grocery stores, pharmacies, gas stations or other

Infrastructure	
Points of Service	<a href="#">Number of offices / branches</a>
	<a href="#">Other points of service *</a>
Employees	At the end of period
	<a href="#">Exit during the period</a>
	<a href="#">Staff employed for one year or more</a>

Staff and Gender	
<a href="#">Number of employees</a>	
<a href="#">Number of loan officers</a>	
<a href="#">Number of managers</a>	
<a href="#">Number of board members</a>	

### Section II: Borrowers

Please complete the information on your **borrowers**. Cells shaded in **grey are not man**

\* Each category is independent from one another therefore the sum will not necessarily e

Clients: Characterization and Number of Borrowers	
Number of Borrowers	<a href="#">At the end of the period</a>
	<a href="#">New borrowers, during the period</a>
Borrowers Characterization *	Female
	<a href="#">Enterprises</a>
	Rural
	Management and staff (internal customers)
	People less than 18 years old

### Section III: Loan Portfolio

Please complete the information on your **total loan portfolio**. Cells shaded in **grey are r**

<b>1. All Loans</b>
Total, portfolio



[Mortgage / Housing:](#)  
[Other Household Finance:](#)

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## Section IV: Portfolio Arrears and Write-off loans

Please provide information on the **portfolio arrears** and **write-off loans** for your loan portfolio.

### Loan Portfolio: Portfolio Aging Report

[Current portfolio \(PAR < 30 days\)](#)

[PAR 31 - 90 days](#)

[PAR 91 - 180 days](#)

[PAR 181 - 365 days](#)

[PAR > 365 days](#)

[Renegotiated loans](#)

**Total**

### Write-offs, Gross Loan Portfolio

[Write-offs, during the period](#)

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## Section V: Deposits

If your institution does not have deposits, enter '0' in all cells in part "1. All Deposits" below.

Please complete this table on your total deposits (for both, non microfinance and microfinance).

### 1. All Deposits (Non Microfinance and Microfinance / Retail)

Deposits

\* Includes any deposit product such as checking accounts, demand deposits, time deposits.

### 2. Total Deposits - Institutional and Microfinance / Retail

**Total Deposits**

[Total Non Microfinance / Institutional Deposits \\*](#)

[Deposits from corporations](#)

[Deposits from financial institutions](#)

[Deposits from governments](#)

**Total Microfinance / Retail Deposits**

[Voluntary deposits, total](#)

[Demand deposits](#)

<a href="#">Time deposits</a>
<a href="#">Compulsory deposits</a>

## Section VI: Prior years outstanding figures

If this is the first time your institution is providing data to MIX, fill out the tables below. If

Prior Years Outstanding Figures - Infrastructure and Borrowers	
Infrastructure and Borrowers	<a href="#">Number of employees</a>
	<a href="#">Number of loan officers</a>
	<a href="#">Number of active borrowers</a>

Prior Years Outstanding Figures - Balance Sheet	
Balance Sheet Figures	<a href="#">Gross loan portfolio</a>
	<a href="#">Property, plant and equipment</a>
	<a href="#">Total assets</a>
	<a href="#">Deposits</a>
	<a href="#">Borrowings</a>
	<a href="#">Total equity</a>

## Section VII: Non financial services and Employment creation

Non-Financial Services to Clients	
	<a href="#">Microenterprise training</a>
	<a href="#">Education courses</a>
	<a href="#">Women's empowerment training</a>

Enterprises Financed and Employment Creation	
	<a href="#">Number of microenterprises financed</a>
	<a href="#">Number of start-up microenterprises financed</a>
	<a href="#">Number of people employed in the financed enterprises</a>
	<a href="#">Sample used for microenterprises data</a>
	<a href="#">Sample used for employment data</a>

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**re not mandatory.**

service points that are not MFI offices.

As of 31/12/2010

Total staff, as of 31/12/2010	Female staff, as of 31/12/2010

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**andatory.**

equal the number of total borrowers.

As of 31/12/2010

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**ot mandatory.**

As of 31/12/2010	As of 31/12/2010	#N/D!
<a href="#">Number of active borrowers</a>	<a href="#">Number of outstanding loans</a>	<a href="#">Loan portfolio, gross</a>



Finances the purchase, construction, extension or improvement of a dwelling  
 Finances other household purchases not related to an individual's or household's business.

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portfolio.

As of 31/12/2010	#N/D!
<a href="#">Number of outstanding loans</a>	<a href="#">Loan portfolio, gross</a>
-	-

#N/D!
<a href="#">Loan portfolio, gross</a>

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*ow and then skip this section and continue to section VI.*

finance / retail deposits)

As of 31/12/2010	As of 31/12/2010	#N/D!
<a href="#">Number of depositors</a>	<a href="#">Number of deposit accounts</a>	<a href="#">Deposits</a>

sits, etc., for all its categories.

As of 31/12/2010	#N/D!
<a href="#">Number of deposit accounts</a>	<a href="#">Deposits</a>
-	-
-	-
-	-
-	-


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*you have reported to MIX before, you can skip this section and continue to Section VII.*

As of 31/12/2009	As of 31/12/2008

#N/D!	#N/D!

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Clients participating in each training, from 1/1/2010 to 31/12/2010

From 1/1/2010 to 31/12/2010

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[Back to Index](#)

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